

**FAIRFAX DEVELOPMENT REVIEW BOARD
GENERAL & HEARING MINUTES:**

Members Present: Jason Heyer, Martha Varney, Nick Hibbard & Claude Rainville
Public Present: Amber Soter, Z.A., Scott Russell

7:00 PM- J. Heyer called the meeting to order.

7:05 PM - Request of Scott Russell and Robin Chaplin for an Administrative Review Hearing for a 2-lot subdivision located at 5 Russell Road (Parcel ID RL0005). The property is in the Rural District. The applicant has requested Administrative Review Approval in accordance with all applicable Sections of the Fairfax Development Regulations adopted February 14, 2011 and Amendment adopted August 15, 2011, September 29, 2014 and September 19, 2016.

The intention of this subdivision is to create two parcels out of one. One lot will have the existing home and one lot will be a deferred wood lot. The following items need to be corrected on the map before a mylar is produced: 1. Add Lot 2B to the deferral language; 2. Take out the temporary ROW as a new access will be created.

7:15 PM C. Rainville made a motion to accept the Zoning Administrators recommendation to approve the 2 lot subdivision with conditions. **N. Hibbard 2nd**. All in favor.

7:16 PM- M. Varney made a motion to allow any available member of the DRB to come and sign and approve the Mylar when it is ready. **C. Rainville 2nd**. All in favor.

7:20 PM M. Varney made a motion to approve the Minutes from August 14, 2018. **N. Hibbard 2nd**. All in favor.

7:25 PM- J. Heyer made a motion to approve the Mylar for Joyce Hakey. **N. Hibbard 2nd**. All in favor.

7:31 PM- C. Rainville made a motion to approve the Mylar for 2117 Main Street LLC (Irish). **N. Hibbard 2nd**. All in favor.

7:35 PM- M. Varney made a motion to approve the Mylar for Mark and Susan LeClair. **N. Hibbard 2nd**. All in favor.

7:40 PM- C. Rainville made a motion to approve the Mylar for Saxon Oaks (Palmer). **M. Varney 2nd**. All in favor.

7:45 PM – C. Rainville made a motion to adjourn. **N. Hibbard 2nd**. All in favor.

Respectfully submitted,
Amber Soter, Zoning Administrator, DRB & Planning Commission Coordinator

Signed: _____ Date: _____
For the Development Review Board

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These draft minutes are unofficial until approved at the next regularly scheduled meeting. All motions were unanimous unless otherwise indicated.